

Council

1. Terms of Reference

This is the senior body with statutory responsibility.

Under Statute A, the duties of the Council of the School shall include responsibility for:

- The preparation of such academic and financial plans and reports as the General Board may determine;
- The allocation of funds made available to it by the General Board amongst the institutions comprising the School;
- Working with the institutions which comprise the School to ensure institutional and School plans are consistent, realistic and affordable;
- Consideration of any matter referred to it by the General Board.

Under Special Ordinance A (vii), within certain restrictions, the Council of the School may delegate to any committee or University Officer any of its functions.

In practice, the Council of the School delegates much of its responsibility to various committees, but retains ultimate responsibility. It however retains direct responsibility for:

- Setting the overall strategy and plans for the School;
- Education issues;
- Appointments to University Bodies;
- Responses to University consultations on matters that are not resource management;
- Fundraising;
- School Governance.

The Council is also the forum for discussions on wider ranging University issues or developments, that are not specifically do to with resource management, and often involve a speaker from outside the School.

2. Membership

Under Statute A, the Head of the School shall be the Chair of the Council of the School.

As set out in Ordinance, the Council shall consist of the following members:

- the Heads of Departments in the Faculties of Earth Sciences and Geography, Mathematics and Physics, and Chemistry, and the Director of the Isaac Newton Institute for Mathematical Sciences, all of whom shall be members *ex officio*;
- one person appointed by each of the Faculty Boards of Earth Sciences and Geography, Mathematics and Physics, and Chemistry, who shall be appointed in the Michaelmas Term to serve for one year from 1 January next following;
- any member of the General Board who holds a University office in any of the Faculties or other institutions comprising the School, for so long as he or she remains a member of the General Board;

- persons co-opted by the Council of the School to serve until 31 December either of the year in which they are co-opted or of the following year, as the Council shall determine at the time of their co-optation, provided that it shall not be obligatory for the Council to co-opt any person or persons;
- one person elected from among their number by the undergraduate student members of the constituent institutions of the School;
- one person elected from among their number by the graduate student members of the constituent institutions of the School.

3. Method of Working

The Deputy Secretary of the School will act as Secretary.

The Secretary of the School, School Finance Manager and other School Officers will attend as appropriate. There is also an observer from the School of Technology.

CSPS meets twice a term. Its quorum is five non-student members. Papers are distributed to: Members and Observers of CSPS, Departmental administrators, the Office of the School of Technology and the senior PVC.

4. Accountability

Accountable to the General Board.

Last updated: 20 December 2018

Approved by CSPS: